

SHAC Meeting Minutes  
Wylie Early Childhood Center  
December 19, 2023

The School Health Advisory Council conducted their first meeting of the 2023-24 academic year. Meeting was posted 72 hours in advance on the district website. Four meetings will be held.

Members present:

Terry Hagler - Assistant Superintendent/Chair  
Toni Diller - Parent/Co chair  
Taylor Foss - Parent  
Lois Burleson - District Nurse

Members absent:

Max Johnson - Parent

Guests present:

Jenny Clark - West Junior High Campus Nurse

Call to Order - Chairman, Terry Hagler called the meeting to order at 1147am. Minutes reviewed from the last meeting and motioned to approve by Lois Burleson. Second motion by Toni Diller. All in favor of approval of the minutes. Introduction of the committee members and their role on the council was made by each individual and led by Terry Hagler. Mission statement was read and agreed upon by all members present. Jason's Deli was provided as lunch with refreshments.

Jenny Clark informed the committee on school health services. She listed the number of school nurses employed by the district. The difference between an RN and LVN, types of medical conditions seen within the district, and the responsibilities of each campus nurse and shared the amounts of her daily visits of students, medications administered, screenings, required vaccinations on her campus and puberty education. She added a flu clinic is held annually for staff but not for students as they often are due for a well check with their provider while receiving up to date vaccines. Toni Diller inquired if parent approval is given, if the information is available to parents and if any parents declined. Jenny reports there is required parent approval via permission slips, a link to the information taught is made available to parents and approx 20 parents decline instruction and those students remain in their scheduled class.

Lois Burleson presented district totals of screenings. She discussed immunization protocol for the start of school to remain in compliance with the state, and added the nurses within the district plan to reach out to parents at the end of school year and summer as a reminder which Toni Diller and Taylor Foss were in agreement. This year reported two non compliant students who have since become compliant. Terry Hagler inquired if any exclusion had to be made due to compliance. Lois reports no. Toni Diller asks if a parent can request a nurse to provide meds to their student. All meds are to be provided in an unopened, labeled container with a med authorization form signed by the parent. Only emergency meds are allowed to be administered by the nurse. Lois showed a box of the newest emergency meds in the process of being added to district policy as required by the state. Terry Hagler agrees to check the status of the policy. The med will be stored in the nurse's office inside their emergency bag.

Terry Hagler proposed future meeting dates as follows, February 13 or 15, 2023. Committee selects 15th of February at 11:30am at the Early Childhood Center. Two week notice will be posted for future meetings. Lunch will also be served. No objection by committee members for date, all in agreement. The February meeting will have speaker Rick Sanders, LPC on the topic of mental health along with Community in Schools and Mentors in Care representatives.

With no further business to discuss the meeting was adjourned at 1215pm.